

**RIVER VALLEY SCHOOL BOARD – COMMITTEE MEETING**

**Committee:** Budget/ERC      **Date:** May 10, 2021      **Meeting Time:** 5:00 pm      **Adjourn Time:** 6:40 pm

**Present:** John Bettinger, Deb Nelson, Sara Young, Loren Glasbrenner, Brian Krey, Elizabeth Minich, Heidi Radel, James Radtke

Agenda Item	Motion	2 <sup>nd</sup>	Discussion
N/A	Young	Nelson	Motion to accept proofs of notice. Passed unanimously on a voice vote.
1: Approval of Minutes from 04/19/2021 Budget/ERC Meeting	Young	Nelson	<p>Motion to approve minutes from the April 19, 2021, Budget/Employee Relations Committee Meeting.</p> <p>Passed unanimously on a voice vote.</p>
2. 2020-2021 School Year			<p>Glasbrenner discussed what other school districts are doing with the last week of school after Memorial Day, and how the last week of school falls with virtual days and in-person days. He mentioned that chromebook turn in for all students will be the Thursday/Friday prior to Memorial Day. In addition, with an uptick in COVID numbers, is the first week of June going to be a potential issue after the Memorial Day weekend. Glasbrenner reached out to Dr. Furukawa regarding days after Memorial Day, and Dr. Furukawa does not have any recommendation to close or go virtual after Memorial Day. Krey shared the pros and cons list from the administrative team regarding the last week.</p> <p>Committee will not recommend changing the calendar, and will bring this discussion to the Board meeting on 5/13/2021.</p> <p>No action taken.</p>

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<p>3: Elementary &amp; Secondary School Emergency Relief Funds II &amp; III</p>			<p>Krey reminded the group that River Valley Schools are set to receive \$570,306 in ESSER II federal grant funds. ESSER II funds must be expensed by September 30, 2023. In addition, the DPI has proposed that River Valley receive \$1,280,750 in ESSER III federal grant funds. ESSER III funds must be expensed by September 30, 2024.</p> <p>The total of these two grants is \$1,851,056. ESSER II grant funds have been approved, while ESSER III are waiting on State approval. He said that the Joint Finance Committee may change the ESSER III distribution, and is not sure on what impact this will have on River Valley.</p> <p>Committee discussed using all of the expenses in the upcoming 21-22 school year and adding revenue to fund balance for future. Committee will discuss again in June.</p> <p>No action taken.</p>
<p>4. Athletic Complex</p>			<p>Young asked if we need to bring this item to the full board for discussion, or if it should go through the committee level.</p> <p>Krey stated that what started as a project to resurface the track, resulted in a much bigger project than anticipated due to drainage and asphalt issues.</p> <p>Committee stated that the buildings and grounds committee should discuss it at next meeting. This committee will keep this item on the agenda for June with updates from buildings &amp; grounds.</p> <p>No action taken.</p>
<p>5. 2021-2022 Preliminary Budget</p>	<p>Young</p>	<p>Nelson</p>	<p>Krey presented the 2021-2022 preliminary budget and highlighted a few items. Currently, the projected General Fund (Fund 10) surplus is currently projected to be \$333,213. This includes the full referendum amount of \$3,213,000, which is part of “Local Sources” (Source 200) on the Fund 10 Revenue page.</p> <p>In addition, revenues could be impacted (negatively or positively) depending upon the state budget that our elected officials are currently working on.</p> <p>The preliminary budget shows an overall increase in expenditures in the general fund at 0.82%. When including transfers to Fund 27 (Special Education) and Fund 50 (Food Service), the overall increase is 2.05%.</p>

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			<p>He stated that Fund 50 revenues have been hit hard this year due to open campus at the High School. Committee discussed open campus policy during lunch at the High School.</p> <p>Motion to approve the 2021-2022 preliminary budget. Passed unanimously on a voice vote.</p>
<p align="center">6. 2021-2022 Special Education Staffing</p>			<p>Krey stated that the administration is recommending that two (2, 1.0 FTE) special education teaching assistants be reduced, and one (1, 1.0 FTE) special education teacher be hired for the 2021-2022 school year.</p> <p>Committee discussed whether this item had to be approved by committee, as the net budget impact is zero. Krey said past practice resulted in bringing this item to committee. Committee does not feel the need to approve now, but will technically approve when a teacher is hired.</p> <p>No action taken.</p>
<p align="center">7. 2021-2022 Calendar</p>	<p align="center">Young</p>	<p align="center">Bettinger</p>	<p>Glasbrenner stated that he recently met with the school fair committee, while also discussing our school fair day as an “instructional” day with our attorney. Our attorney has recommended that the Homecoming School Fair Day (Friday, September 24, 2021) not be an instructional day. The school fair would continue “as-is”, but students would not need to report for attendance. This is a contract day for staff, and administration would recommend that staff continue to be involved in the school fair and part of new open house activities at each of our buildings in coordination with the school fair committee on the Spring Green campus (RVE, MS, HS).</p> <p>Last, the school fair committee has requested that the parade start time be changed to 3:00 pm.</p> <p>Motion to have the School Fair a non-school day for students and change parade start time to 3 pm. Passed on a 2-1 vote (Nelson=No)</p>

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<p>8. 2021-2022 Co-Curricular Salary Schedules-Activities</p>	<p>*Young  #Young</p>	<p>*Nelson  #Nelson</p>	<p>Krey stated that administration is recommending three additions to the 2021-2022 co-curricular salary schedule. First, due to student needs, the District needs our current Elementary Interventionist who runs the gifted &amp; talented program across the district to be a full-time interventionist. Administration is proposing the gifted &amp; talented duties be divided into the following advisory positions: Elementary Gifted &amp; Talented: 6% (\$2,455.09) Middle School Gifted &amp; Talented: 6% (\$2,455.09)</p> <p>*Motion to add the gifted and talented advisors at the RVE and MS levels. Passed 2-1 (Bettinger No)</p> <p>Next, due to low enrollment in the Yearbook class at RVHS, administration is proposing that the HS Yearbook be added to the 2021-2022 activity schedule as: RVHS Yearbook, 14% (\$5,728.54). Radel discussed the importance of the Yearbook.</p> <p>#Motion to add the yearbook to the co-curricular schedule at 14%. Passed 2-1 (Bettinger No)</p>
<p>9. 2021-2022 Employee Handbook</p>			<p>Tabled for next month. No discussion or action taken.</p>
<p>10. Strategic Plan and Correlation to Committee’s Work</p>			
<p>11: Set Next Meeting Date(s)</p>			<p>Monday, June 14, 2021 at 5:00 pm in the Middle School Library Monday, August 9, 2021 at 5:00 pm in the Middle School Library</p>
<p>12: Set Next Meeting Agenda Items</p>			<ol style="list-style-type: none"> <li>1. Employee Handbook</li> <li>2. Strategic Plan and Correlation to Committee’s Work</li> <li>3. Update on Late Bus Survey (June)</li> <li>4. 2021-2022 Food Service Prices for Milk, Breakfast, and Lunch (June)</li> </ol>

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- 5. 2021-2023 State Biennial Budget Update (June)
- 6. 2020-2021 Budget Update (August)
- 7. 5 Year Budget Forecast Assumptions & Projections
  - a. Impact of State Biennial Budget
  - b. April 2022 Operational Referendum

Adjourn

Nelson

Bettinger

Motion to adjourn.  
Passed on a unanimous voice vote at 6:40 pm